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TWENTY-THIRD ANNUAL REPORT

OF THE

SUPERINTENDENT

OF

PUBLIC SCHOOLS

TO THE

BOARD OF EDUCATION

OF THE

City of Jacksonville, Illinois.

JUNE, 1890.

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PRINTED BY ORDER OF THE BOARD.

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Courier Steam Book and Job Printing House.  
1890.

J. R. LONG,  
SUP'T.

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UNIVERSITY OF ILLINOIS

# DIRECTORY.

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## SUPERINTENDENT'S OFFICE HOURS.

From 8:00 to 9:30 A. M., at Washington School Building.

## REGULAR MEETING OF THE BOARD OF EDUCATION:

The first Monday in each month at City Clerk's office. April to September at 7:00 o'clock P. M.; September to April at 7:30 o'clock P. M.

## TEACHERS' INSTITUTE:

The second Saturday of each calendar month, from 10:00 A. M. to 12:00 M.

## SCHOOL SESSIONS:

From 9:00 A. M. to 12:00 M., and from 1:30 to 3:30 P. M. Recess from 10:30 to 10:40 A. M.

## GRADE MEETINGS:

The second week of each calendar month, at the Superintendent's office.

# BOARD OF EDUCATION.

1889-90.

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FIRST WARD—GEORGE W. SMITH.

SECOND WARD—WILLIAM A. OLIVER.

THIRD WARD—E. D. ROTHWELL.

FOURTH WARD—JULIAN P. LIPPINCOTT.

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## OFFICERS OF THE BOARD.

PRESIDENT—JAMES T. KING.

CLERK—WILLIAM A. KIRBY.

TREASURER—JOHN N. HOCKENHULL.

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## STANDING COMMITTEES.

*Finance.*—Smith, Rothwell and Oliver.

*High School.*—Lippincott, Smith and Oliver.

*Blank Forms.*—Rothwell, Lippincott and Oliver.

*Complaints and Appeals.*—Smith, Lippincott and Rothwell.

*Buildings and Furniture.*—Oliver, Lippincott and Smith.

*Books and Apparatus.*—Rothwell, Prince and Smith.

*Examinations.*—Oliver, Lippincott, Rothwell and Smith.

*Superintendent.*—I. W. Davenport.

*Truant Officer.*—F. M. Hairgrove.

# ANNOUNCEMENTS.

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Public Schools open Monday, September 8, 1890.

Conditioned Pupils examined in their respective wards.

Special examination of new pupils in the Superintendent's office on September 4th and 5th.

HOLIDAYS.—Thanksgiving and the day following ; from December 25th to January 1st inclusive, and every Saturday.

J. R. LONG,  
SUP'T.

## SUPERINTENDENT'S REPORT.

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*To the Board of Education of the City of Jacksonville:*

GENTLEMEN:—In compliance with the requirement that "A general report of the condition of the schools shall be prepared by the superintendent at the close of each year for publication," I respectfully submit the following report:

Being a new-comer to the school work of this city, it has been my plan, in the year past, to make as few changes as possible in the school system. However, at the opening of the schools a few modifications seemed necessary. The crowded condition of the Primary Grades made it necessary to divide the pupils in those rooms into two sections, and require each section to attend but one session a day. There were some apprehensions at first for the success of this plan, but the result has shown them to be needless, for the arrangement was satisfactory in every way. Teachers were relieved of the strain of keeping in order fifty or sixty restless children, unused to the restraints of a school room, and were enabled to give their undivided attention to the instruction of the pupils in their charge; and the children, not being over-taxed, came to the single session with fresh, bright minds, interested in the lessons of the day. So the work of the year in the Primary Department has been accomplished economically and well, and I earnestly recommend the continuance of the plan.

Another change, more radical than the preceding, was planned in the Seventh Grade—looking to the ultimate introduction of an Eighth Grade. In compliance with a resolution passed by the Board, studies were so arranged as to allow the more apt pupils to complete the work of the Seventh Grade in one year as heretofore, and also to provide for the slower pupils to spend another year in preparation for the high school, without having to review the entire work of the preceding year. This plan also has been a satisfactory one. It has resulted in a better grading of the pupils and in raising the scholarship of the classes sent into the High School.

With the exception of these two changes, the work of the year has followed the usual routine. It seems to me better for the sake of stability to bear with some cumbersome methods than that pupils should be subjected to experiment, because somebody has a pet theory of education which he wishes to try on public school children.



## HIGH SCHOOL.

The year has been a successful one for the High School. There has been a degree of good feeling and enthusiasm on the part of teachers and students, which has been most gratifying. Opening in September with a larger number of pupils than ever before, it was necessary to appoint another teacher. Additional room was arranged for by fitting up a part of the third story as a chemical laboratory. The Board very wisely supplied this with apparatus for individual experiment in chemistry and physics, and the result has been that the pupils have a more useful and exact knowledge of the fundamental facts of the sciences. The success of this method ought to give a hint of what might be accomplished in other studies and in the grades by a similar plan of instruction. But in the present state of our finances it is useless to talk of general and thorough manual training in connection with the present system of studies, yet it is hoped that at the next general election, the people of this community will deem it expedient to organize our school system under the general state law, in which event something may be done in the direction of manual training.

According to a plan devised last year, greater prominence has been given to the English language and literature. This was done, not because it is thought useless to spend so much time and energy in the study of the classic languages, but to provide a more thorough acquaintance with our own literature, and to meet the popular demand for a course which should lead to business rather than to the professions. Only a small proportion of our High School graduates enter the professions. The great part are in the various business enterprises of the city—working shoulder to shoulder with that great and increasing army of intelligent American wage-workers and tradesmen. More and more the people of this country are seeing the importance to tradesmen of higher education, and it is safe to say the cause of higher education by the state is on a surer foundation in this community than ever before.

We lately had an instance of the esteem in which the High School is held, when the people were asked to vote on the special tax levy which was practically a vote on the question of continuing the High School. It was very gratifying to the friends of public education to find that each ward returned a majority of votes in favor of the tax. With such encouragement and continued support, the High School can be made one of the best in the state.

(See Principal's Report, page 18.)

## MUSIC.

The instruction in music during the past year has been under the direction of a special teacher, whose work, considering the limited amount of time that could be given to the instruction of each grade, was very

successful. Although but a few visits each month could be made to the separate rooms, yet with the co-operation of the teachers and the natural quickness of children in learning simple music, fair progress in the art of singing has been made. As an example of what can be done in this way, the delightful children's concert in May was given, and it is safe to say that all who attended that entertainment will heartily favor the teaching of music in our public schools.

In submitting this, my first annual report, I wish to express my thanks to the members of the Board of Education for their support in all things that have been for the best interests of the schools; to the principals and teachers for their hearty co-operation and zeal in carrying on the school work; and to the people of this city for the interest they have taken in the schools and for the encouragement they have given teachers and superintendent.

Respectfully,

I. W. DAVENPORT.

J. R. LONG,  
SUP'T.

SCHOOL CENSUS.

MAY, 1890.

Name of School.	Under 6 Years.		6 to 16 Years.		16 to 21 Years.		Under 21 Years		Total
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys and Girls
First Ward . . . . .	172	164	265	268	127	115	564	547	1111
Second Ward . . . . .	147	151	241	236	112	104	500	491	991
Third Ward . . . . .	212	188	331	367	122	173	665	728	1393
Fourth Ward . . . . .	135	108	363	353	254	275	752	736	1488
Total . . . . .	666	611	1200	1224	615	667	2481	2502	4983

SUMMARY OF STATISTICS

For the Year Ending June 1, 1890.

Estimated population of city . . . . .	13,000
Number of persons under 21 years of age . . . . .	4,983
Number of persons between 6 and 21 years of age . . . . .	3,706
Number of pupils enrolled . . . . .	1,901
Number of boys enrolled . . . . .	917
Number of girls enrolled . . . . .	984
Number of male teachers employed . . . . .	2
Number of female teachers employed . . . . .	39
Average number of pupils attending . . . . .	1,388
Per cent. of attendance . . . . .	93.6
Per cent. of punctuality . . . . .	99.57
Number of pupils tardy . . . . .	856
Number of days absent . . . . .	18,499
Number of visits of Superintendent . . . . .	528
Number of visits of Board . . . . .	60
Number of visits of others . . . . .	1,639
Number cases of corporal punishment . . . . .	215
Number suspended for misconduct . . . . .	34



TABLE OF ENROLLMENT, ATTENDANCE, ETC.

Name of School.	No. boys registered	No. girls registered	Total No. pupils enrolled.	Av. Attendance.	Per cent. of Attendance.	Per cent. of punctuality.	Maximum attendance.	Minimum attendance.
High School . . . . .	33	101	134	116	95.68	99.94	125	109
Seventh Grade . . . . .	42	58	100	76	93.34	99.74	83	65
First Ward . . . . .	154	182	336	255	94.69	99.46	270	245
Second Ward . . . . .	213	189	402	307	94.18	99.72	323	281
Third Ward . . . . .	276	275	551	374	92.29	99.62	402	290
Fourth Ward . . . . .	199	179	378	260	91.46	98.96	293	236
Total . . . . .	917	984	1901	1388	93.64	99.57	1496	1226

COMPARATIVE STATISTICS.

As no report has been published since 1887, statistics for the intervening years are here given.

	No. boys registered.	No. girls registered.	Total No. registered.	Average Attendance.	Per cent. of Attendance.	Per cent. of punctuality.	No. tardy pupils.	No. corporal punishments.	No. of pupils absent sick.	Total half days lost.	Susp'd, mis-conduct.	No. visits sup't.	No. visits Board.	No. visits others.
1887 .	819	881	1700	1264	93.75	99.72	512	207	2299	27,183	17	394	74	619
1888 .	819	913	1732	1266	93.7	99.63	636	188	3012	31,271	26	546	71	2452
1889 .	861	935	1796	1304	93.05	99.69	670	222	3833	36,013	24	591	81	523

CLERK'S REPORT.

OFFICE OF CITY CLERK, }  
JACKSONVILLE, ILL., June 1, 1890. }

To the President and Members of the Board of Education.

GENTLEMEN:—I have the honor to submit herewith a statement of the expenses and receipts of the School Board for the fiscal year ending March 31st, 1890:

EXPENSES.	
Fuel . . . . .	\$ 777 23
Contingent . . . . .	1,182 01
Repairs . . . . .	2,343 58
Books, stationery and apparatus . . . . .	267 09
Insurance . . . . .	46 00
Telephone . . . . .	180 00
Printing . . . . .	85 90
Teachers' salaries . . . . .	20,891 57
Janitor's salaries . . . . .	1,274 52
Salaries of the Members of the Board . . . . .	200 00
Clerk's salary . . . . .	100 00
Heating aparatus . . . . .	1,045 35
Seats . . . . .	129 47
Truant officer (salary) . . . . .	288 34
Light . . . . .	5 60
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	\$28,816 66

RECEIPTS.	
Tuition . . . . .	\$ 119 85
Taxes . . . . .	29,515 44
Interest . . . . .	48 00
Sale of Seventh Grade property . . . . .	600 00
Rent . . . . .	5 00
State taxes (Supt. A. L. Lynn) . . . . .	3,140 80
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	\$33,429 09
To Balance on hand April 1st, 1889 . . . . .	\$ 2,231 13
Floating Warrants . . . . .	310 21
Receipts from all sources . . . . .	33,429 09
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	\$35,970.43
By total expense of fiscal year . . . . .	\$ 28,816 66
Floating Warrants . . . . .	84 46
Balance in treasury . . . . .	7,069 31
	<hr/>
	\$35,970 43

Respectfully,

WILLIAM A. KIRBY, Clerk.

VALUE AND LOCATION OF SCHOOL PROPERTY.

SITUATION AND NAME OF SCHOOL.	Lots.	Houses.	Furniture and Apparatus.	Total Val.	No. Rooms in Building.
<i>First Ward:</i>					
Jefferson school, cor. N. & E. sts. . .	\$ 3000	\$ 15000	\$ 1400	\$ 19400	6
Independence school, cor. Independ- ence av. and Ashland st. . . . .	600	1000	250	1850	1
<i>Second Ward:</i>					
Lafayette school, Lafayette av. . . .	2900	17000	1900	21800	8
High School, west State st. . . . .	6400	10000	2500	18900	7
<i>Third Ward:</i>					
Franklin school, Franklin st. . . . .	2700	20000	2000	24700	8
Morton school, Morton av. . . . .	1000	8000	500	9500	2
<i>Fourth Ward:</i>					
Washington school, Kosciusko st. .	3500	50000	3000	56500	10
Total . . . . .	\$20100	\$121000	\$11550	\$152650	42

SALARIES OF TEACHERS.

	\$1200	\$810	\$630	\$540	\$495	\$450	\$360	\$336	\$388 1/3	\$300
Superintendent . . .	I	.	.	.	.	.	.	.	.	.
High School. . . . .	.	.	I	2	.	.	*I	.	.	.
Seventh Grade . . . .	.	.	.	2	.	.	.	.	.	.
First Ward . . . . .	.	I	.	.	.	6	.	.	.	.
Second Ward. . . . .	.	I	.	.	.	7	.	.	.	.
Third Ward . . . . .	.	I	.	.	I	8	.	.	.	.
Fourth Ward . . . . .	.	I	.	.	.	6	.	†I	.	.
Teacher of Music . . .	.	.	.	.	.	.	.	.	.	I
Truant Officer. . . .	.	.	.	.	.	.	.	.	†I	.

\*Teaches three hours per day.  
†Appointed after term began.

SALARIES OF JANITORS.

	\$250	\$200	\$75
High School. . . . .	.	I	.
First Ward . . . . .	I	.	.
Second Ward . . . . .	I	.	.
Third Ward . . . . .	I	.	.
Fourth Ward . . . . .	I	.	.
Third Ward Branch . . .	.	.	I

# TEACHERS IN PUBLIC SCHOOLS.

1889-90.

## HIGH SCHOOL.

MISS VIRGINIA GRAVES, *Principal*.

MISS SADIE HAMILTON.

MR. A. M. CRAIG.

MRS. KOCH.

MR. W. N. FILSON.

## SEVENTH GRADE.

MISS AGNES LUSK.

MISS HELEN CAFKY.

## FIRST WARD.—Jefferson School.

MISS IDA STEVENSON, *Principal*.

MISS ETTA FANNING.

MISS LORENA SCHAUB.

MISS JENNIE FAY.

MISS ANNIE McCULLOUGH.

MISS MITTIE SMITH.

## FIRST WARD BRANCH.—Independence School.

MISS CARRIE KNOLLENBERG.

## SECOND WARD.—Lafayette School.

MISS MARY FRENCH, *Principal*.

MISS ABBIE HAYDEN.

MRS. M. E. WALLS.

MRS. NETTIE HAVENHILL.

MISS JENNIE KING.

MRS. MARY DUNLAP.

MRS. ELLEN RAMSEY.

MISS ANNIE YOUNG.

## THIRD WARD.—Franklin School.

MRS. MARY CASSELL, *Principal*.

MISS JOANNA HAMLETT.

MISS MAY MONTGOMERY.

MISS MARY L. MAHER.

MISS MARY LOAR.

MISS JOSEPHINE HAIRGROVE.

MISS BEA PHILLIPS.

MISS EDITH PYATT.

## THIRD WARD BRANCH.—Morton School.

MISS JOANNA S. STACY, *Principal*.

MISS CLARA MITCHELL.

## FOURTH WARD.—Washington School.

MISS MARY SMITH, *Principal*.

MISS LAURA HAMMOND.

MISS LIZZIE WRIGHT.

MISS LULU HILLERBY.

MISS MATTIE Y. MORRISON.

MISS EVA HAMMOND.

MISS HATTIE HAYDEN.

MISS FANNIE LUSK.



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## TRUANT OFFICER'S REPORT.

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*To the Board of Education:*

GENTLEMEN—I herewith make the following report of my work for the school year ending June 1, 1890.

Number of children found out of school and same placed in school .	146
Number of parents notified to send their children to school . . . .	87
Number of unexplained absences reported . . . . .	837
Number of same investigated . . . . .	750
Number of habitual truants reported . . . . .	76
Number of same arrested . . . . .	41

Respectfully submitted,

F. M. HAIRGROVE.

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## LIST OF TEXT BOOKS.

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### HIGH SCHOOL.

*Mathematics*—Wentworth's Algebra, Geometry and Trigonometry.  
*Arithmetic*—Varied.

*Sciences*—Wells's Philosophy, Remsen's Chemistry, Martin's Physiology, Gray's Botany, Packard's Zoology, Cornell's Physical Geography.

*Latin*—Comstock's First Latin Book, Allen & Greenough's Cæsar, Allen & Greenough's Cicero, Allen & Greenough's Virgil, Allen's Prose Composition.

*German*—Collar's (Eysenbach's) German Lessons, Maid of Orleans.

*History*—Anderson's General History.

*Civil Government*—Young.

*English*—Jamison's Rhetoric, Swinton's Composition, Collier's Literature.

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### WARD SCHOOLS.

*Readers*—Appleton's Series.

*Arithmetic*—White's Series. *Mental*—Colburn.

*Grammar*—Swinton's New English Grammar and Composition.

*Language*—Swinton's Language Lessons, Powell's Series, Practical Language Tablets.

*Geography*—Eclectic Series.

*History, U. S.*—Barnes's Brief History.

*Drawing*—Krusi's Series.

*Writing*—Harper's Series.

*Speller*—Modern.

*Supplementary Reading*—Stickney's, Appleton's and Parker's First Readers. Barnes's, Stickney's and Monroe's Second Readers. Barnes's Third Reader. Appleton's Cats and Dogs, and Feathers and Fur.

*Reference Books for Teachers*—Cornell's Physical Geography, Johnnot's How We Live, Gray's How Plants Grow, Lovell's Practical Lessons in the School Room, Harper's Child's Book of Nature, Brooks's Intermediate Arithmetic, Bright's Graded Instruction, Wentworth's Primary Arithmetic, Grube's Method, Parker's Quincy Methods.

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## COURSE OF STUDY—Ward Schools.

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### FIRST GRADE.

READING—A Class finish Second Reader. B Class finish ninety pages in Second Reader. C Class finish First Reader. Sight reading twice per week.

SPELLING—By letter and sound, words in reading lessons.

LANGUAGE—*Capitals*—Proper names, names of days, letters I and O, first letter of sentences. *Punctuation*—Terminal marks. *Verbs*—Forms of verbs be, do, sit, set, go, come, lie, see, learn, teach, know, write, ring, sing.

Spelling and use in sentences of difficult monosyllables pronounced alike, spelled differently. Daily oral and written work in description of pictures, stories, copying, etc.

Constant attention to writing in connection with language work. Use of lead pencil and spaced paper instead of slates.

*Books for Teachers*—Powell's How to See, Bright's Graded Instruction.

NUMBERS—*A Class*—Tables—Addition, subtraction, multiplication and division through 5's. Grube to 20 inclusive. Fractional parts to 20.

*B Class*—Tables through 3's. Grube to 10 inclusive. Fractional parts to 10.

*A and B Classes*—Roman notation to 70. Arabic notation to 100. Spelling numbers to 20. Use of various objects—sticks, blocks, etc.,—in teaching numbers. Careful attention given to forms of figures.

*Books for Teachers*—Grube, Wentworth's Part I.

WRITING—*A and B Classes*—Capitals and small letters.

*C Class*—Small letters.

DRAWING—Course as indicated in Krusi's Manual.

SCIENCE—*Botany*—Reference book, Harper's Child's Book of Nature.

## SECOND GRADE.

READING—*A Class*—Stickney's Second Reader.

*B Class*—Appleton's Second Reader. Frequent sight reading.

SPELLING—Words in readers and Graded Instruction.

LANGUAGE—*Capitals*—First letter in a sentence, I and O, names of the days and months, names of the Deity, and in poetry, proper names, *Irregular Verbs*—In addition to review of first grade verbs, break, bite, bring, begin, blow, buy, catch, choose, drink. *Punctuation*—Terminal marks, comma in series of words and in noun of address; quotation marks, sign of possession in singular nouns. Daily oral and written work in description of pictures, stories, etc. *Reference Books*—Bright's Graded Instruction, Powell's How to Talk.

NUMBERS—Arabic notation and numeration through two periods. Roman notation to C. Fractional forms to 20. Tables in multiplication and division through 12's. Multiplication by numbers less than 100. Subtraction—Figures in the subtrahend less than corresponding ones in minuend. *Books for Teachers*—Wentworth, Part II.

WRITING—Harper's small size. Special attention given to position of body and hand in writing.

DRAWING—Synthetic Series No. 1. Dictation work, Krusi's Manual.

SCIENCE—*Physiology*—Lovell's Practical Work in the School-room, to page 54.

Spaced paper used for *all* written work.

## THIRD GRADE.

READING—Appleton's Third Reader. Sight reading twice per week.

SPELLING—Modern, Part I, to Lesson 101. Words in reader. Mark long and short sounds of vowels.

LANGUAGE—Powell's How to Talk, to page 104. Rules for capitals. Punctuation of simple sentences. Use of spaced paper and lead pencils in *all* written work.

NUMBERS—Arabic notation and numeration through three periods. Roman notation to D. Addition, subtraction, multiplication, short and long division. Fractional parts to 20, using various numerators. Denominate Tables—U. S. Money, Dry, Liquid, and Long Measures, Avoirdupois Weight. *Book for Teachers*—Brooks's Elementary Arithmetic.

GEOGRAPHY—*From globe*—Shape of the earth, motion on its axis, causing night and day, directions, grand divisions (relative locations), oceans. *From maps*—Directions (eight), North America, countries included; United States, boundary and capital. Draw map of Illinois, locating Chicago and Springfield. *Definitions*—Continent, island, peninsula, isthmus, cape, plain, hill, mountain, sea, ocean, gulf, bay, strait, spring, river (source, mouth), lake.

WRITING—Harper's small No. 3.



DRAWING—Synthetic series No. 2. Dictation work, Krusi's Manual.  
SCIENCE—*Physiology*—Practical Work in the School-room, from page 54, completed.  
Memory Gems.

#### FOURTH GRADE.

READING—Introductory Fourth Reader, to page 122. Careful attention given to new words, language lessons.

SPELLING—Part I, Lessons 100 to 193. Diacritical marks in accented syllables.

LANGUAGE—How to Talk, from page 104, completed. Rules for capitals. Punctuation of simple sentence. Correct forms of letters and bills, Practical Language Tablets No. 3.

ARITHMETIC—Elementary, to page 157, omitting common fractions.  
*Mental Arithmetic*—Common Fractions.

GEOGRAPHY—Elementary, complete. Draw maps of North America, United States.

WRITING—Harper's No. 4. Practice Books.

DRAWING—Analytic series, No. 5. Dictation work in Manual.

SCIENCE—*Botany*. *Books for Teachers*—How Plants Grow, Gray.  
Memory Gems.

#### FIFTH GRADE.

READING—Introductory Fourth—From Page 122, completed. Attention given to language lessons.

SPELLING—Lesson 193, Part I., to Lesson 30, Part II. Diacritical marks in accented syllable.

LANGUAGE—Swinton's Lang. Lessons to page 85. Written work in description, narrative, letters, etc. Review irregular verbs. Practical Language Tablets No. 4.

ARITHMETIC—Complete—From page 32 to 100. Test work including all principles in addition, subtraction, multiplication, division.

*Mental Arithmetic*—Common fractions, denominate numbers.

GEOGRAPHY—Complete, to page 67. Draw maps of N. A., and United States.

WRITING—Harper's No. 5. Practice books.

DRAWING—Analytic No. 6. Object Drawing.

SCIENCE—*Physiology*—How we Live.

Memory Gems.

#### SIXTH GRADE.

READING—Appleton's Fourth Reader, to page 133. Supplementary Reading.

SPELLING—Part II. Lesson 30 to Lesson 130. Attention given to diacritical marks, rules and notes.

GRAMMAR—Language Lessons, from page 84, completed. *Compo-*



*sition*—Letters, business forms and description. Practical Language Tablets No. 5.

ARITHMETIC—Complete—From page 95 to 146. Denominate Tables. Test work in common and decimal fractions, aliquot parts.

*Mental Arithmetic*—Common fractions, percentage, rapid mechanical work.

GEOGRAPHY—Complete—From page 67, completed. Review United States. Draw maps of Europe, Asia and Africa.

WRITING—Harper's No. 6. Practice books.

DRAWING—Analytic No. 7.

SCIENCE—Physical Geography. *Reference Book for Teachers*—Cornell.

Memory Gems.

#### SEVENTH GRADE.

READING—Fourth Reader, from page 133, completed. Supplementary reading.

SPELLING—Part II., from Lesson 130, completed. Diacritical marks, rules, etc.

GRAMMAR—English Grammar, complete. *Composition*—Biography, narrative, letters, etc. Rules for capitals and punctuation. Business forms.

ARITHMETIC—Complete—From page 146, completed. Special attention given to principles.

HISTORY—U. S. Brief History complete. Maps of country, battle fields, etc.

WRITING—No's 11 and 7. Practice books.

DRAWING—Analytic No. 8.

Memory Gems. Selections from authors memorized.

#### HIGH SCHOOL COURSE OF STUDY.

##### FIRST YEAR.

FIRST TERM.	SECOND TERM.	THIRD TERM.
Physical Geography.	Physiology.	Zoology.
Algebra.	Algebra.	Algebra.
Latin or German.	Latin or German.	Latin or German.
Composition.	Composition.	Composition.
Reading, Writing and Drawing through the Year.		

##### SECOND YEAR.

Zoology.	History.	History.
Algebra.	Geometry.	Geometry.
Latin or German.	Latin or German.	Latin or German.
Rhetoric.	Rhetoric.	Geology.
Reading and Drawing through the Year.		

## THIRD YEAR.

Science of Government.	Political Economy.	Botany.
Geometry.	Trigonometry.	Trigonometry.
Latin, or	Latin, or	Latin, or
German.	German.	German.
History.	Physics.	Physics.
Reading through the Year.		

## FOURTH YEAR.

English Literature.	English Literature.	English Literature.
Physics.	Chemistry.	Chemistry.
Latin, or	Latin, or	Latin, or
German.	German.	German.
Elocution.	Elocution.	Botany.
Essays required semi-monthly through the Course.		

## HIGH SCHOOL.

JACKSONVILLE, ILL., June 1, 1890.

*To I. W. Davenport, Superintendent of Public Schools:*

Herewith find the report of Washington High School for the scholastic year ending June 1, 1890:

The work of the year just closed has been the most satisfactory in five years. It has been characterized by thoroughness in every department. The course in English under the direction of Miss S. G. Hamilton has been very gratifying, in instilling a taste for study of the best in English literature and the work of the pupils in composition has shown fully the benefit of their study.

In the department of Modern Language under Mrs. Koch, the Juniors and Seniors have been reading with much appreciation Goethe and Schiller.

At the opening of the year the school lost the services of Mr. Alfred Day, who had done much the preceeding year to make the course in Natural Sciences successful. The vacancy thus created was filled by the appointment of Mr. A. M. Craig, who has successfully completed the year's work.

Much has been added to the efficiency of this division of the work by the fitting up of a small laboratory for Physical and Chemical experiments.

During the first of the year the work proving too heavy for the force of teachers, Mr. Wm. N. Filson was employed as assistant in Latin and

Mathematics. By the help thus given each line of work has been carried on more successfully than before.

THE LIBRARY—We now have the nucleus of a good High School library. During the year a few additions have been made to it. For a more thorough study of history and English literature we need more standard works.

The following pupils were graduated May 31, 1890.

Alkire, Frances M.	Larimore, Charles W.
Dunavan, Daisy.	Matheson, Grace A.
Fox, Charlotte S.	Sammis, John L.
Fredlander, Minna.	Seaver, Hester J.
Sibert, Harriett H.	

Respectfully,

VIRGINIA GRAVES,  
Principal.

## GRADUATING EXERCISES OF WASHINGTON HIGH SCHOOL,

AT CENTENARY CHURCH, FRIDAY, MAY 30, 1890, AT 9:30 A. M.

*Not Now, But Hereafter.*

### ORDER OF EXERCISES.

CHORUS—Crusaders' Hymn. *Haupt.*

INVOCATION.

CHORUS—Let Me Dream Again. *Sullivan.*

ESSAY—Acadia, The Home of Evangeline. Grace A. Matheson.

ORATION—A Century of Electricity. Charles W. Larimore.

ESSAY—The Anglo-Saxon Race. Minna Fredlander.

SEMI-CHORUS—Night. *Blake.*

ESSAY—Shakespeare's Portia. Hester June Seaver.

ORATION—The Future of Canada. John Langley Sammis.

ESSAY—Greek Legends in Literature. Second Latin Honor. Charlotte S. Fox.

SEMI-CHORUS—O Balmy Sleep. *Blake.*

ESSAY—Tennyson and Browning. Second German Honor. Daisy Dunavan.

ESSAY—The Scenes of Hawthorne's Romances. First German Honor. Harriet Holmes Sibert.

ESSAY—Stanley's Latest Achievement. First Latin Honor, with Valedictory Address. Frances M. Alkire.

PRESENTATION OF DIPLOMAS.

CHORUS—Come, Come Quickly Away. *Root.*

BENEDICTION.



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 NAMES OF PUPILS FOR YEAR—1890-1.

## SENIOR CLASS.

Arenz, Jessie.	Layton, Bessie.	
Bacon, Minnie.	Orr, Rose.	
Biggs, Olive.	Paxton, Belle.	
Brawn, Ida.	Robertson, John.	
Craig, Clara.	Russel, Maggie.	
Crathorne, Arthur.	Swan, Nettie.	
Day, Lucia.	Upham, Louise.	
Everhart, Rollin.	Wilson, Minnie.	
French, Lillian.	Wood, Ida.	
Knollenberg, Minnie.	Young, Louise.	—22

## JUNIOR CLASS.

Arenz, Nellie.	Justice, Emma.	
Armstrong, Nellie.	Kreider, Edmund.	
Beesley, J. G.	Layman, Myrtle.	
Boyd, M. B.	Schild, Euphemia.	
Cannon, Letitia,	Schoonover, Gertrude.	
Chambers, Martha.	Shannon, Joanna.	
Cherry, Effie.	Shannon, Nanna.	
Dunlap, Edward.	Smith, Maud.	
Hackman, Mary.	Smith, Alice.	
Hairgrove, Eva.	Soby, Chas.	
Hall, Mary.	Tanner, Laura.	
Hammond, Wm.	Woods, Arthur.	
Hayden, Mabel.	Ward, Kate.	
Hayes, Effie.		—27

## SECOND YEAR.

Bacon, Cora.	Lyman, Mary.
Bailey, Grace.	McBride, Susan.
Baxter, Orlando.	McCurley, Lola.
Best, Frank.	McKee, Maggie.
Bourn, Minnie.	Norris, Ida.
Bradbury, Minnie.	Palmer, Jessie.
Cole, Stella.	Palmer, Mabel.
Daniels, Fannie.	Paxton, Percy.
Elliott, Edward.	Pires, Laura.
Ellis, James O.	Pires, Rosaline.
Engel, Lena.	Plouer, Alice.
Fell, Ora.	Ramsey, Zella.
Gause, Fannie.	Scott, Eunice.
Graham, James.	Sibley, Clara.
Grey, Lillian.	Staley, Kate.
Haynor, Kate.	Thompson, Sarah.



Knollenberg, Chas.	Wakely, Fannie.	
Kuechler, Harry.	Wyatt, Nellie.	
Lippincott, Alice.	Young, Lizzie.	
Long, Wm.	Young, Sarah.	—40

FIRST YEAR.

Alkire, James.	Larimore, Bertie.	
Bacon, Sydney.	Lax, Jessie.	
Baldwin, Belle.	Mahoney, Bert.	
Bauman, Louise.	Masters, Edgar.	
Black, Olive.	Melton, James.	
Brown, Clara.	Muse, Horace.	
Carter, Gordon.	Parrott, Herbert.	
Correa, Naomi.	Pires, Hattie.	
Dabney, Verta.	Richey, Mabel.	
Dewey, Maude.	Robertson, Kate.	
Driffield, Willie.	Russel, John.	
Dunavan, Lola.	Sears, Agnes.	
Ehni, Sophie.	Stephenson, Orvilla.	
Fox, Lena.	Stryker, Charlotte.	
Goltra, Mabel.	Sturtevant, Edgar.	
Goodrick, Anna.	Sybrant, Nellie.	
Green, Ernest.	Thompson, ———	
Gunn, Ada.	Walker, Sallie.	
Hay, Clyde.	Walker, Stella.	
Herbel, Illga.	Ward, Annie.	
Jackson, Mary.	Ward, Grace.	
Johnson, John.	Willard, Winnie.	
Jones, Mamie.	Wood, Allie.	
Knechler, Ione.	Vanarsdale, Lewis.	
Landers, Clyde.		—49

IRREGULAR.

Cafky, Mabel.	Kirby, Edith.	
Davis, Pearl.	McElfresh, Fred.	
DeLeuw, Mary.	Moore, Frank.	
Gregory, Lulu.	Rayhill, James.	
Herbel, Emil.	Rowen, Edith.	
Herbel, Frank.	Tandy, Minnie.	
Keplinger, Birdie.	Wray, Alice.	
Kuechler, Carrie.		—15

Total, . . . . . 153

## EXAMINATIONS.

Quarterly examinations are held in all grades except the first and second.

Promotions are made at the close of the school year, and are based upon the averages attained in the examinations.

The minimum fixed by the Board of Education is sixty per cent.

All pupils making a standing of seventy-five per cent., after a reduction has been made for failures in spelling, punctuation and capitalization, are excused from the last examination.

In the first and second grades, promotions are made irregularly, upon oral examinations by the superintendent.

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## TUITION OF NON-RESIDENTS.

When there are sufficient accommodations, non-residents may have the benefit of the schools by paying quarterly in advance, at the rate of \$20 per annum. Pupils are to be suspended by the superintendent if payment is delayed over one week.

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# APPENDIX.

Containing School Law ; Rules and Regulations Governing the Board ;  
Rules and Regulations Governing the Schools.

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## SCHOOL LAW.

The law governing the Public Schools in Jacksonville is found in Article XI, of the Act of February 15th, 1867, incorporating the city of Jacksonville, and in the subsequent acts in relation to schools.

### ARTICLE XI.

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| § 1. School District.  | § 15. Priority of Claim.   |
| § 2. School Fund.  | § 16. Interest.  |
| § 3. Board of Education.   | § 17. Judgments.   |
| § 4. How Chosen, (see Sec. 19).  | § 18. Insufficiency of Security.   |
| § 5. Time of Election.   | § 19. Board, how constituted, (repealed in part by Sec. 4).                          |
| § 6. Control of Lands and Funds.   | § 20. Term of office—Vacancy.  |
| § 7. May Lease or Buy Property, etc.                                     | § 21. Annual Statement.  |
| § 8. Funds for School Purposes.  | § 22. Persons outside of District may be admitted.                                   |
| § 9. Council to Arrange for Collection.                                  | § 23. Ages of Scholars 6 to 21 years, (words "free white" eliminated by General Law. |
| § 10. Report as per State Law—Distribution of Funds                      | § 24. Board may contract on credit.  |
| § 11. Council may borrow money for School purposes.                      | § 25. County Institutes—Attendance of Teachers.                                      |
| § 12. City Treasurer and Clerk, ex-officio—Act for Board.                | § 26. Compulsory Education.  |
| § 13. Funds not needed to be loaned, (rate changed by General law to 8). |  |
| § 14. Borrowers pay expenses.  |  |

### A SYSTEM OF GRADED SCHOOLS.

**1. SCHOOL DISTRICT.] SECTION I.** All the territory within the limits of the city of Jacksonville, in said county of Morgan, according to its present or future boundaries, is hereby erected into a common school district.

**2. SCHOOL FUNDS.] § 2** All school funds from whatever source derived, belonging to township number—, Morgan county, Illinois, held or owned for school purposes, shall be divided between the city of Jacksonville and the portion of the said township without the same, in the proportion and manner following :

The School Trustees for the several districts of said township shall, within thirty days after the first election contemplated by this act, appoint two commissioners who are freeholders, one a resident of said city, the other of said township without the city, who, after being sworn, well and truly to discharge their duties, shall ascertain the whole number of persons under the age of twenty-one years, residing in the whole of said township, and the whole number in said city, and in the township without the city, and thereupon said Trustees shall divide and apportion said funds of said township between the city and the township without the city, according to the number of persons under



the age of twenty-one years residing in said township. Said Trustees shall have the power to supply any vacancies occurring among said commissioners.

**3. BOARD OF EDUCATION.]** § 3. The said Trustees, or other person or persons, having custody or control of said funds, shall pay over and deliver to the Board of Education of Jacksonville school district the portion of funds to which said school district may be entitled. The public schools of said district shall be under the exclusive management and control of a Board of Education, to consist of the Mayor of the city, who shall be the President of the Board, and one from each ward of the city, to be known as the "Board of Education" of Jacksonville school district, each of whom, with the Treasurer and Clerk of said Board, shall be sworn to discharge their duties with fidelity.

**4. HOW CHOSEN.]** (See Sec. 19). *Act March 29th, 1869.* § 3. That section three of article eleven of the charter of said city of Jacksonville be so amended that the members of the Board of Education, representing the different wards, shall hereafter be elected by the people at the city election of city officers, and shall go out of office as follows: two at the end of one year, and two at the end of two years, and that after the first election of said Board, to wit: at the next election of city officers, they shall cast lots in the presence of the City Council for the long and short terms of office, and the two upon whom the lot for the short term shall fall shall go out of office at the end of one year, and the other two at the end of two years; and the City Council shall make a record thereof. And after the first election of the Board of Education, that two members thereof shall be elected each year in conformity with this amendment.

**5. TIME OF ELECTION.]** (The city of Jacksonville having incorporated under the General Incorporation Act, the following, passed March 25th, 1887, is applicable). § 1. In all cases where the time for the election of members of Boards of Directors and Boards of Education is fixed by virtue of any special charter, such election may be held at the time now provided, or which may hereafter be provided for the election of school directors under the school laws of this state, and such election may be held at such place in the school district as may be designated by the Board of Directors or Board of Education of such school district, and such Boards of Directors or Boards of Education when elected shall meet and organize at the time and in the manner now provided or which may hereafter be provided under the school laws of this state. (The election of *Directors* under the school laws occurs on the third Saturday of April).

**6. CONTROL OF LANDS AND FUNDS.]** § 4. Said Board shall have exclusive control over the school lands, funds and other means of said district for school purposes, and shall have full power to do all acts and

things in relation thereto to promote the end designed; may sell or lease said lands, or other lands or property which may have been, or may hereafter be donated, purchased or designed for school purposes in said district, on such terms for cash, or credit, and such time as they may see proper; they shall have full power to receive conveyances or donations, and to make the necessary deeds or leases of lands, and all conveyances by the Board shall be signed and acknowledged before some competent officer by the President and Secretary of said Board; *Provided, however*, that no sale or lease of land for more than one year shall be made without the concurrence of said Board of Education. A majority of the Directors, with or without the President shall constitute a quorum for the transaction of business, and in the absence of the President, they may appoint one of their own body President *pro tempore*. The President shall only vote in case of a tie, when he shall have a casting vote.

7. MAY LEASE OR BUY PROPERTY, ETC.] § 5. Said Board shall have full power to buy or lease sites for school houses, with the necessary grounds therefor; to erect, hire or purchase buildings for school houses, and keep them in repair; to furnish schools with necessary books, fixtures, furniture, apparatus and library or libraries; to establish, conduct and maintain a system of graded schools, to be kept in one or more buildings in said district; to supply the insufficiency of school funds for the payment of teachers and other school purposes and expenses, by school taxes, to be levied and collected as hereinafter provided; to determine the number, make the appointment and fix the amount of compensation of teachers within said district, and to appoint a general Superintendent of Schools, prescribe his duties and fix his salary, and to appoint all other agents and servants, and fix their pay; *Provided*, that the said Directors shall, in no case, receive any compensation, except such as may be determined and fixed by the City Council; to prescribe the studies to be taught, and books to be used, including maps, charts, globes, &c.; to lay off and divide said district into smaller districts, and to alter the same or erect new ones at pleasure; to pass by-laws, rules and regulations to carry their powers into complete execution, and for the government of their own body, their officers, agents and servants; and providing for their meetings and adjournments, and generally to have and possess all power and authority necessary for the proper establishment and control of an effective system of graded schools within said district, and they shall visit each and all the schools therein as often as may be necessary.

8. FUNDS FOR SCHOOL PURPOSES.] § 6. It shall be the duty of the said Board of Education and they shall have full power to determine the amount of money needed and to be raised for school purposes, over and above the amount from the school funds, hereinbefore enumerated, or from other sources; *Provided*, said Board shall not, for any one



year, require to be raised more than one per centum for the benefit of said school on the assessed value of the real and personal property of said city for each year without a majority of the voters of said city authorize them to do so, at an election to be held for that purpose at such time and conducted as the Board may direct; nor shall said Board or said City Council make any loan whatsoever for school purposes, without a previous authority by such vote, but with the concurrence of a majority of such voters, it shall be lawful to raise such sum, either by taxation or loan, as said Board may see proper; and before the first day of August of each year they shall determine the amount required to be collected for taxation for expenditure for one year from the first day of January, next ensuing, for school purposes generally, and certify the amount to the City Council of Jacksonville.

**9. COUNCIL TO ARRANGE FOR COLLECTION.]** § 7. It shall thereupon be the duty of the City Council to levy said sum, or so much thereof as they shall deem necessary, on all the real estate and personal property of said city, according to the assessments and valuation thereof, for the current year, equally by a certain rate per centum, and collect the same as city taxes are collected. A special column shall be prepared in the city duplicate, headed "school purposes," in which shall appear the amount of tax for school purposes, chargeable against each parcel of real estate, or amount of personal property, and when said taxes are collected, the Treasurer shall keep a separate account of the same, and they shall be used and applied for school purposes only, and shall be paid only on the order of said Board.

**10. REPORT AS PER STATE LAW—DISTRIBUTION OF FUNDS.]** § 8. It shall be the duty of the Board to cause an abstract of the whole number of children, under the age of twenty-one years, within said district to be made, and furnish the same, with such further information as is required in Sections 36 and 79 of an act to establish and maintain a system of free schools, approved February 16, 1847, to the School Commissioner of Morgan county, Illinois, within ten days after the same shall have been ascertained, and the School Commissioner shall pay annually to said Board, for the exclusive use of said district, the amount the district is entitled to receive from the funds that are, or may be in his hands subject to distribution for the support and benefit of the schools in said county, in accordance with the provisions of the free school law now in force, the same as if no special charter had been conferred upon the schools of the city of Jacksonville.

**11. COUNCIL MAY BORROW MONEY FOR SCHOOL PURPOSES.]** § 9. The City Council of the city of Jacksonville are hereby vested with full power to borrow such sums of money, being subject to the restriction contained in the seventh section of this act, as they may deem necessary for school purposes in said district, at a rate of interest not exceed-

ing ten per centum per annum, which may be made payable semi-annually, at such place as may be agreed upon, and the money, when so borrowed, shall be placed under the control of the Board of Education.

**12. CITY TREASURER AND CLERK EX-OFFICIO, ACT FOR BOARD.]**

§ 10. The Treasurer and Clerk of the city of Jacksonville shall be Treasurer and Clerk of the Board of Education, and the Board shall determine their duties, compensation and amount of security to be given.

**13. FUNDS NOT NEEDED TO BE LOANED.]** (Rate changed by General Law to 8).

§ 11. Said Board shall cause all funds not needed for immediate use to be loaned at the rate of ten per cent. per annum, payable semi-annually in advance. No loan shall be made for a longer period than five years, and if exceeding one hundred dollars, shall be secured by unencumbered real estate of at least double the value of the loan, without estimating perishable improvements. For any sum of one hundred dollars and under, good and satisfactory personal security may be taken.

**14. BORROWERS PAY EXPENSES.]** § 12. All notes and securities

shall be made to the Board of Education for school purposes, and the borrower shall be at all expenses of examining titles, preparing and recording papers.

**15. PRIORITY OF CLAIM.]** § 13. In settling the estates of deceased

persons, debts for school purposes shall be preferred to all others, except those attending the last illness of the deceased, and the funeral expenses, including the physician's bill.

**16. INTEREST.]** § 14. If default be made in the payment of interest,

or of the principal when due, interest at the rate of twelve per cent. per annum on the amount due shall be charged from the default, and may be recovered by suit; suit may be for the interest only, whether the principal may be due or not, and if the interest be not paid within ten days after the same becomes due, the principal, at the option of the holder of the notes, shall thereby become due, and may be recovered by suit if necessary.

**17. JUDGMENTS.]** § 15. All judgments for principal or interest,

or both, shall draw interest at the rate of ten (10) per cent. from the rendition of judgment, and said board may purchase in property sold on execution or decrees in their own favor as in other cases. No judgment for costs shall be rendered against said Board, to be paid out of the school fund.

**18. INSUFFICIENCY OF SECURITY.]** § 16. If the security for any

loan or other debt due the school district, in the judgment of the Board becomes doubtful or insecure, they shall cause the debtor to be notified thereof, and if he shall not immediately secure the same to the sat-



isfaction of the Board, the principal and interest shall thereby become due immediately, and suit may be brought against all the makers of the note, although such condition or stipulation be not inserted in the note.

**19. BOARD HOW CONSTITUTED.]** (Repealed in part by Section 4.)  
§ 17. The Board of Education shall be appointed, one in each ward of said city, by the City Council, by a majority vote or ballot, and no person shall be appointed unless a house-holder and a resident of said ward for which he is appointed, and each shall serve and hold their office for the term of one year from the date of their said appointment. (Amended—now elected by the people and holding office two years.)

**20. TERM OF OFFICE—VACANCY.]** § 18. All officers under this act shall hold their office until their successors are appointed and qualified; removal from his ward by any Director shall vacate his office, and whenever a vacancy shall occur in the office of Director, the City Council of Jacksonville shall supply the same, upon notice thereof by the Clerk of said city, which appointment shall be for the unexpired term only.

**21. ANNUAL STATEMENT.]** § 19. Said Board of Education shall publish annually the statement of the number of the pupils instructed the preceding year, the several branches of education pursued, the receipts and expenditures of each school, specifying the sources of such receipts and the object of such expenditure.

**22. PERSONS OUTSIDE OF DISTRICT MAY BE ADMITTED.]** § 20. Said Board shall have the power to admit persons who do not reside within said district into said schools upon such terms as may be agreed.

**23. AGES OF SCHOLARS 6 TO 21 YEARS.** (Words "free white" eliminated by General Law.) § 21. All free white persons, over the age of six years and under the age of twenty-one years, residing within said district, shall be admitted to said schools free, or upon payment of such rates of tuition as the Board shall prescribe, but nothing herein contained shall prevent persons being suspended, expelled or kept out of said school altogether for immoral conduct.

**24. BOARD MAY CONTRACT ON CREDIT.]** § 23. In purchasing or leasing grounds or buildings for school purposes, said Board of Education may do so on credit, and when the price and condition of the purchase or lease agreed upon, the Board may certify the same to the City Council of Jacksonville, and the City Council shall make, or cause to be made, to the proper party the bonds or obligations of said city for the payment of the purchase money, according to said terms, or said Board may execute in their own name said contract, bond or obligation, and they shall be binding upon said city; *Provided*, a majority of the City Council shall consent to the same, and the City Council shall

provide for the payment of the same and the interest thereon as it becomes due, as though they were executed by the city of Jacksonville and under her corporate seal.

**25. COUNTY INSTITUTES—ATTENDANCE OF TEACHERS.]** (Institutes, three to five days allowed for. *Act approved June 14th, in force July 1st, 1887.*) § 1. Be it enacted, etc., that the time, not exceeding three days in any one term or five days in any one year, during term time actually spent by a teacher of any public school in the state in attendance upon a Teachers' Institute, held under the direction of the County Superintendent of Schools, shall be considered time lawfully expended by such teacher in the service of the district where such teacher is employed, and no deduction of wages shall be made for such absences. And it shall be the duty of school officers and Boards of Education to allow teachers to close their school for such attendance upon such Institute.

**26. COMPULSORY EDUCATION.]** An act in four sections, approved June 23, 1883, provides:

1st. That every child between the age of 8 and 14 years shall be sent to school at least twelve weeks in each year.

2d. That parents or guardians failing to comply with this provision can make as defense, in case of prosecution, mental or bodily disability, or that the teaching has been at home or in a private school of the branches ordinarily taught in the public schools.

3d. The fine is not less than five nor more than twenty dollars; the fine going into the township treasury.

4th. Boards of Education and School Directors are required to prosecute, and in case of neglect on the part of any Board of Education or School Directors to prosecute, after written notice of the delinquency, subjects the Board of Education or the School Directors to a fine of ten dollars; the fine going into the township treasury.

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#### COMPULSORY SCHOOL EDUCATION.

At the last session of the State Legislature the following law was passed, entitled "An Act Concerning the Education of Children:"

SECTION 1. *Be it enacted by the People of the State of Illinois, represented in the General Assembly,* That every person having under his control a child between the ages of seven and fourteen years, shall annually cause such child to attend for at least sixteen weeks, at least eight of which weeks shall be consecutive, some public day school in the city, town or district in which he resides, which time shall commence with the beginning of the first term of the school year, or as soon thereafter as due notice shall be served upon the person having



such control of his duty under this act. For every neglect of such duty the person offending shall forfeit, to the use of the public schools of such city or district, a sum not less than one nor more than twenty dollars, and shall stand committed until such fine and costs of suit are paid. But if the person so neglecting shall show to the satisfaction of the Board of Education or Directors that such child has attended, for a like period of time, a private day school, approved by the Board of Education or Directors of the city, town or district in which such child resides, or that instruction has been otherwise given for a like period of time to such child in the branches commonly taught in the public schools; or that such child has already acquired the branches of learning taught in the public schools, or that his physical or mental condition, as declared by a competent physician, is such as to render such attendance inexpedient and impracticable, then such penalty shall not be incurred. Such fine shall be paid, when collected, to the school treasurer of such city or township, to be accounted for by him as other school money raised for school purposes. But no school shall be regarded as a school under this act unless there shall be taught therein in the English language, reading, writing, arithmetic, history of the United States and geography.

§ 2. It shall be the duty of the Board of Education in every city, and the Board of School Directors in every school district, to appoint one or more truant officers, whose duty it shall be carefully to inquire concerning all supposed violations of this act, and to enter complaint against all persons who shall appear to be guilty of such violation. It shall also be the duty of said officer to arrest children of a school-going age who habitually haunt public places, and have no lawful occupation, and also truant children who absent themselves from school without leave, and to place them in charge of the teacher having charge of the public school which the said children are by law entitled to attend. And it shall be the duty of said teacher to assign said children to the proper classes, and to instruct them in such studies as they are fitted to pursue. Said truant officer shall have such compensation for services rendered under this act as shall be determined by the Board of Education or the Board of Directors appointing such officer, which compensation shall be paid from the distributable school fund.

§ 3. Any person having control of a child who, with intent to evade the provisions of this act, shall make a willful false statement concerning the age of such child, or the time said child has attended school, shall, for such offense, forfeit a sum of not less than three dollars nor more than twenty dollars, for the use of the public school of such city or district.

## RULES FOR THE GOVERNMENT OF THE BOARD OF EDUCATION.

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At the first regular meeting of the Board, the President shall appoint, subject to the approval of the Board, the following standing Committees, viz:

- 1st—On Building and Furniture—three members.
- 2d— “ Finance, “ “
- 3d— “ Complaints and Appeals, “ “
- 4th— “ High School, “ “
- 5th— “ Books and Apparatus, “ “
- 6th— “ Blank Forms, “ “
- 7th— “ Examination of Teachers, four “

The Board shall hold its regular meeting on the first Monday of each month, at 8 o'clock P. M., from the first of April to the first of September, and at 7:30 o'clock the remainder of the year. Special meetings of the Board may be called at any time by the President, or at the written request of any two members, left with the Clerk.

### RULES OF ORDER.

The deliberations of this body shall be governed by the usual Parliamentary Rules.

### ORDER OF BUSINESS.

SEC. I. The President will call the Board to order at the time appointed for meeting, and on the appearance of a quorum, he shall proceed to business in the following order:

- 1—The reading of the minutes of the preceding meeting, unless dispensed with, and their amendment or correction.
- 2—The presentation of petitions (which shall always be in writing), claims, and reports of officers.
- 3—Reports of standing committees.
- 4—Reports of special committees.
- 5—Communications to the Board, Report of Superintendent, etc.
- 6—Unfinished business of the preceding meeting.
- 7—New business.



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RULES AND REGULATIONS  
OF THE  
PUBLIC SCHOOLS.

Revised June, 1887.

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SCHOOL TERMS.

SECTION I. The school year is divided into three terms. The first begins on the first Monday in September, and ends on the Friday before Christmas. The second begins on the first Monday in January and ends on the last Friday in March. The third begins on the succeeding Monday, and ends on the Friday preceding the first Tuesday in June.

SCHOOL HOURS AND RECESSES.

SEC. 2. The schools holding but one session shall open at eight o'clock and thirty minutes A. M., and close at 2 o'clock P. M. Between eleven and twelve o'clock there shall be a recess of thirty minutes.

Schools of two sessions shall begin at nine o'clock A. M., and close at twelve M.; in the afternoon at one o'clock and thirty minutes, and close at three thirty o'clock. Recess from ten thirty to ten forty A. M.

The First Grade shall be dismissed, *quietly*, so as not to disturb other rooms, thirty minutes before the regular time in each half day's session. Teachers in this grade shall remain until the time of dismissing other grades, and continue in charge of any pupils who, by request of parents or guardians, may desire to remain to accompany other members of the school.

SUPERINTENDENT'S DUTIES.

SECTION I. For the purpose of aiding the Board of Education in the discharge of their duties, of securing uniformity and thoroughness in the course of study, and judicious and efficient discipline in all the schools, and of guarding and preserving the school property, a Superintendent shall be appointed, to whom, acting under the authority of the Board, shall be given the general superintendence of all the public schools, school houses, apparatus and other property belonging thereto.

SEC. 2. He shall keep the Board constantly informed of the condi-

tion of the Public Schools, and the changes required in the same. A general report of the condition of the schools shall be prepared by him at the close of each year, for publication. He shall report to the Board, from time to time, such by-laws and regulations for the government, discipline and management of the Public Schools as he shall deem expedient, and shall also perform such other duties as the Board of Education shall, from time to time, direct.

SEC. 3. The Superintendent shall carefully observe the teaching and discipline of the teachers employed in the Public Schools, and shall report to the Board whenever he shall find any teacher deficient and incompetent in the discharge of his or her duties, and shall have the right, with the consent of the Board of Education, to dispense with the services of any teacher whenever it shall appear that his or her further connection with the school would not be beneficial thereunto.

SEC. 4. He shall check all violations of the duties of the school room, and not tolerate in teachers any irregularities or delinquencies that can be remedied. He shall have power to expel pupils from the school for the violation of the rules, or improper conduct, in all cases where he shall deem such action necessary, and report the same to the Board of Education.

SEC. 5. He shall endeavor to acquaint himself with the Public School systems of this and other cities, and with whatever principles and facts may concern the interests of popular education, and with all matters pertaining in any way to the organization, discipline and instruction of Public Schools, to the end that all the children of this city, who are instructed in the various departments, may obtain the best education which the schools are able to impart.

SEC. 6. He shall attend all meetings of the Board, make a monthly written report, advise with committees requiring his aid, and give such information as may be called for in regard to the welfare and progress of the schools.

#### TEACHERS' INSTITUTE.

SEC. 1. There shall be held, under the direction of the Superintendent, a regular Teachers' institute *on the first Saturday of each school year*, and on the second Saturday of each month thereafter, at such place as may be provided for that purpose, beginning at ten o'clock A. M., and continuing in session at least two hours, for the purpose of creating a more efficient co-operation among the the teachers of the city; exciting greater interest in the business of teaching; discussing the various methods of discipline and instruction, and securing the highest success in the schools.

SEC. 2. Members of the Institute shall be required to perform punctually, any duty assigned them, provided two weeks' notice be given. Special teachers are not exempt from this duty.



## DUTIES OF PRINCIPALS.

SEC. 1. *Care of School Premises.*—The Principals of the several buildings shall prescribe such rules for the use of the yards and out-buildings connected with the school houses as will insure their being kept in a neat and proper condition, and shall examine them as often as may be necessary for such purpose. The principals shall be held responsible for any want of neatness or cleanliness about their school premises; and they shall have the special oversight and direction of the janitors, under the general supervision of the Superintendent, in order to secure the safety of the premises both day and night.

SEC. 2. *Punctuality of Principals.*—Principals shall be at their buildings thirty minutes before the time of opening the morning session.

SEC. 3. *Buildings to be Opened Early.*—In cold or stormy weather the Principal of buildings shall see that one or more rooms are opened for the reception of pupils half an hour before school. The rooms shall be made comfortably warm, and one or more teachers, in turn, shall be present to take care of the pupils, in the morning as well as at noon, when pupils are allowed to remain.

SEC. 4. *Suspension.*—In all cases of willful and persistent violations of any rule prescribed by authority of the School Board, the Principal is vested with authority to *suspend the offender*; but in all such cases he shall give immediate notice thereof to the parent or guardian of the pupil, and also to the Superintendent; and every such notice shall mention the offense for which the suspension is inflicted.

SEC. 5. *Records.*—The Principal shall examine the class books and registers from time to time, kept by the several teachers in his building, giving such directions as will insure their being kept in a proper manner; and shall inspect and certify to each teacher's monthly report.

SEC. 6. *To Regulate Time.*—It shall be the duty of the Principal to see that all the clocks in the school are regulated by city time every morning, and that all the teachers conform to this standard in making their records. Principals shall cause a tardy bell to be rung at the time their assistants are due, and all who are not in their respective rooms at that time shall be reported as tardy.

## TEACHERS AND THEIR DUTIES.

SEC. 1. *Teachers' Election.*—Teachers shall be elected and their salaries fixed annually, in the month of June, and they shall hold their offices for one year, unless sooner removed by a vote of a majority of the Board.

SEC. 2. *Position.*—Teachers elected by the Board may be required to teach in any department of the Public Schools which, in the judgment of the Board, the interests of the schools may demand.

SEC. 3. *Teachers' Acceptance.*—Teachers, on being notified of their

election, shall signify their acceptance in writing within ten days of the reception of the notice; otherwise their places will be declared vacant.

SEC. 4. *Teachers' Resignation.*—No Teacher shall resign without giving two weeks' written notice to the Superintendent, in default of which all compensation for that length of time shall be forfeited.

SEC. 5. *Absence of Teachers.*—Any teacher who is unavoidably detained from school shall send immediate notice to the Superintendent, who shall provide a substitute for the temporary vacancy.

SEC. 6. *Remuneration of Substitutes.*—The substitute shall receive two-thirds of the regular teachers' salary, said amount to be deducted from that of the regular teacher.

SEC. 7. All assistant teachers shall be at their respective school rooms, and shall remain in them at least 15 minutes in summer, and 20 minutes in winter, before the time of opening school, both morning and afternoon. They shall not permit disorder nor any rude conduct in their rooms at any time, and shall never allow pupils to remain in the school room, except during their presence, or under some regulation approved by the Superintendent.

SEC. 8. Teachers shall devote themselves faithfully, and during school hours, exclusively to the duties of their station. They shall give careful and constant attention to the instruction, discipline, manner and *habits* of their pupils, and, so far as practicable, superintend their deportment in the yards and vicinity of the school house during recess and intermission. They shall take care that no damage be done to the buildings, or any other description of school property, and when injury shall have been done them, either by intention or accident, they shall cause prompt notice of the same to be given to the Superintendent.

SEC. 9. Each teacher is required to keep a register of the daily attendance of the pupils, noting *tardiness* and *bad conduct*, and keep a *class-book* in which to accurately mark the merit of recitation of each pupil, above the third grade, and to make a report at such time as may be required by the Superintendent, and also to keep a regular register of the *names* and *residences* of *parents* and *guardians*.

SEC. 10. *Rules for Attendance.*—In all cases of absence of pupils from school, whether the absence be occasioned by sickness or other causes, including even the suspension of the pupil, and excepting only the case of transfer to some other school in the city, the pupil's name shall be kept on the roll as "belonging," for three days, and dropped uniformly on the beginning of the fourth day, in case he does not return.

SEC. 11. All teachers are entitled to the respect and obedience of their pupils, and shall at all times exercise a firm and vigilant, but prudent discipline; punishing as sparingly as may be consistent with secur-



ing obedience, and governing, as far as possible, by persuasion and gentle means.

SEC. 12. For repeated disobedience and determined insubordination, teachers may report a pupil to the Superintendent, who shall have authority to take such action as the case may demand.

SEC. 13. All teachers will be held responsible for the regular and punctual attendance of their respective pupils, unless released from such responsibility by refusal on the part of parents or guardians to co-operate with the teacher in securing punctuality.

At the close of the school, morning and evening, every day, it shall be the duty of each teacher to notify the parent or guardian of every pupil who was absent, except the cause be known to both parent or guardian and teacher.

SEC. 14. Teachers are expected to adopt as a standard of order in school, the entire suppression of noise and communication among pupils during school hours, and never to proceed a moment with the regular exercises of their school while there is not a proper degree of order and quiet in the room.

SEC. 15. *Health and Temperature.*—Teachers are expected to guard the *physical health* as well as the *mental* improvement of their pupils; keep their rooms well ventilated, cleanly, and as nearly as possible of a uniform temperature, varying from 65 to 70 deg.; and observe and correct unhealthy habits in the sitting or standing of their pupils.

SEC. 16. All teachers are required to attend such teachers' meetings as may be appointed by the Superintendent; the *first of which shall be held on the Saturday previous to the commencement of each school year.*

SEC. 17. *School Interruptions.*—No teacher shall read or allow to be read or distributed any advertisement in the schools. No agent or other person shall be allowed to interfere with the regular work of the schools, unless by special permit of the Superintendent or through the Board.

SEC. 18. *Presents and Subscriptions.*—No subscription or contribution shall be allowed in the public schools, nor shall any teacher accept a present from the pupils, except for the desk or in behalf of the school, nor shall any teacher make presents to the pupils.

SEC. 19. *Visiting Days.*—The teachers may, for the purpose of observing the modes of discipline and instruction, take two half days in each year to visit any of the Public Schools; but such visits shall not both be made in the same term, nor till provision satisfactory to the Superintendent has been made for the proper care of the pupils under their immediate charge.

#### ATTENDANCE AND OBLIGATIONS OF PUPILS.

SEC. 1. *Where Pupils shall Attend.*—Pupils shall attend the school

in their own sub-district, unless transferred by special permit of the Superintendent, endorsed by the members of the Board serving for the respective sub-districts.

SEC. 2. *Removals*.—In case of removal from one ward to another during the school year, pupils shall obtain from the Superintendent a card of transfer giving the punctuality and attendance of pupils, and the date of leaving school.

SEC. 3. *Dinners*.—The custom of children taking their dinner is discouraged, except in cases of ill health, great distance, and stormy weather.

SEC. 4. *Regularity*.—Pupils are expected to enter school at the beginning of the term, and to attend regularly and punctually; conform to the regulations of the school; promptly obey all the directions of the teachers and Superintendent; observe regular hours, good order and propriety of deportment, not only in school, but in going to and from the same.

SEC. 5. *Absence and Tardiness*.—In the case of absence or tardiness, every scholar is expected to render a satisfactory written excuse to the teacher, from the parent or guardian; and in default of this shall be liable to *detention after school hours*, or such other *punishment* as the teacher may prescribe; and for continual neglect of this or any other rule, such pupil may be *suspended*. No pupil shall be detained at the noon recess, and a pupil detained at any other recess shall be permitted to go out immediately thereafter. Unexplained absences of pupils under fourteen years of age shall be daily reported to the Superintendent, whose duty it shall be to call the attention of the Truant Officer to them. It shall be the duty of the Truant Officer to visit the homes of absentees and ascertain the cause of their absence, and such further action shall be taken as the cases merit.

SEC. 6. *Suspension*.—By an absence of four half days in four successive weeks, a pupil shall be liable to suspension, unless bringing a written excuse from parent or guardian. One case of tardiness shall be considered equivalent to one half days absence. In case of absence, there come the additional marks for failure of recitations.

SEC. 7. *Leaving School*.—No pupil shall be allowed to leave school before the hour of closing, except in case of sickness, or at the written request of parents or guardian, or for some pressing emergency, of which the teacher shall be the judge.

SEC. 8. *Damages*.—All injuries to the buildings, yards, fences, furniture or other school property, caused by the pupils, purposely or accidentally, shall immediately be made good in money or satisfactory repairs; and no pupil shall be allowed the privileges of the school if he or his parent or guardian refuses or neglects to make good all such damages.



SEC. 9. *Immoralities*.—Any person who shall, in or around the school premises, write or use profane or unchaste language, or who shall draw or carve any obscene picture or representation, shall be liable to suspension or expulsion, or other punishment, according to the nature of the offense.

SEC. 10. *Pupils shall have Books*.—No pupils shall be allowed to retain their connection with any of the schools unless they are furnished with the books and necessary articles required to be used in the respective classes. But in cases where children are in danger of being deprived of the advantages of school through the poverty of parents or guardians, the teachers shall report such to the Superintendent, who will furnish the books required by the teacher, who will loan the same to the destitute pupils, and report each quarter what books have been furnished, and to whom.

SEC. 11. *Promotion and Grading*.—The promotion of scholars from one grade or class to another shall be made at such times as the interests of the school may require. No pupil shall be promoted from one grade to another till he is able to sustain an examination, satisfactory to the Superintendent, on all the studies of the grade from which he is to be transferred. Whenever the scholarship of a pupil falls behind the rank of his class, he shall be sent into the class next below, unless by extra effort he is able promptly to regain his position.

SEC. 12. *Cleanliness*.—Any child coming to school without proper attention being given to cleanliness, or whose clothes need repairing shall be sent home to be properly fitted for school.

SEC. 13. *Disease*.—No person affected with a contagious or offensive disease shall be allowed to remain in school, and evidence of successful vaccination may be required.

SEC. 14. *Tobacco*.—No teacher or pupil shall be permitted to use tobacco in any form during school hours, or on the school premises at any time.

#### SCHOOL GOVERNMENT.

SEC. 1. The objects of school government are three-fold: 1st, To secure quiet order in the school-room. 2d, To secure regularity and punctuality in attendance. 3d, To form *good habits*, and consequent correct behavior on all occasions.

SEC. 2. The means for accomplishing these objects are so numerous, and depend so much on experience, intelligence and skill of the teacher that no precise rules can be adopted. Teachers are expected to study most carefully the different dispositions of children and the various systems of school government, and particularly the suggestions herein set forth, and strive continually to make their respective schools models. It is expected that all teachers, in all cases, will exercise much prudence; that they will be firm and decided, as well as mild and uni-

form in administering discipline, and that they will endeavor to be examples worthy of imitation in regard to promptness, punctuality, faithfulness and integrity.

SEC. 3. The ability to govern a school *wisely* and *well*, by the habitual employment of moral influences alone, is a rare and happy accomplishment, and must be the result of the most refined and assiduous attention, the most careful self-examination and reflection, and the most constant prudence and habitual self-control. . It is therefore enjoined that teachers should regard success in this department of their labors as of paramount importance, and taking *rank before long years of experience*, or extensive and varied scientific attainments.

SEC. 4. The following modes of punishment are deemed improper: Contemptuous or sarcastic language, or ridicule, scolding and fretting in the school room; corporal inflictions administered in anger or attended with prolonged torture, thus violating the laws of health; striking on the head or face; boxing or pinching the ears, or pulling the hair. These are to be condemned in the most unqualified terms. If punishment *must* be inflicted, let it be done deliberately, seriously and *effectively*, but at the same time *prudently*. In cases of corporal punishment, the teacher of the pupil shall immediately report the same in writing to the Superintendent.

SEC. 5. Reproof, kindly and faithfully given, deprivation of privileges, restraint, prudent chastisement and reporting to the Superintendent, are regarded as unobjectionable modes of punishment. It is particularly enjoined upon teachers to regard the *moral and social culture* of their pupils as not less important than their mental discipline.

#### SPECIAL RULES.

SEC. 1. Pupils shall not be permitted to assemble in the vicinity of the school buildings before the ringing of the first bell.

SEC. 2. On coming to school pupils shall come directly into the school yard.

SEC. 3. Pupils shall refrain from rough play, pushing, screaming or shouting, and from throwing anything whatever, and shall conduct themselves in a quiet and orderly manner while on the school premises.

SEC. 4. Pupils on entering the halls, shall pass directly to their rooms.

SEC. 5. Pupils shall not be permitted to stand in the halls; and on going through them, and on going up or down the stairs or steps, shall pass in a quiet and orderly manner, without running and without conversation.

SEC. 6. Pupils on being dismissed, shall immediately leave the school premises.

SEC. 7. Pupils shall not be permitted to remain on the school prem-



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ises at noon, unless by special permission of their respective teachers ; and the teacher is required to make a record of the names of pupils thus permitted, together with the reason for such permission.

SEC. 8. Pupils remaining at noon shall remain in their respective rooms, in a quiet and orderly manner, unless they are excused therefrom by their teachers.

SEC. 9. Pupils are prohibited from throwing anything in the hall or on the stairs, or down the registers, and from scattering paper in the vicinity of the school building.

SEC. 10. *Deadly Weapons.*—Any pupil carrying fire-arms or other deadly weapons shall be suspended and reported to the Board, through the Superintendent.

## RULES FOR VENTILATION.

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The cold air ducts must be kept wide open during school hours.

Direct radiation must not be resorted to except when the indirect proves insufficient. At all other times steam must be shut off from them.

Thermometers shall be kept suspended in each school room at a point removed from hot air or steam coil and six feet above the floor.

The temperature shall be kept with thermometers thus placed as nearly as practicable at 70 degrees.

It shall be the duty of the teachers in the several rooms to observe these rules and of the Principal of the High School and Sixth Grade teachers to frequently inspect and see that they are observed in their respective buildings and of the Superintendent to see that the rules are understood and kept posted in each room heated by steam.

## RULES FOR JANITORS.

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I. Janitors will be employed by the year, commencing on the first day of August, subject to dismissal by the Board at any time, and their salaries shall be in full for all services rendered, including the cleaning preparatory to the opening of school.

II. The janitor shall act under the special direction of the Principal, and the general supervision of the Superintendent, and be responsible for the condition of the school building, out-houses and grounds. He shall keep the walks and steps free from ice and snow.

III. He shall have full charge of the heating apparatus, and have the rooms properly heated by 8:30 A. M.

IV. He shall sweep all rooms, halls, and stairways every day, and carefully remove the dust from all school furniture *the next morning*. He shall also keep the chalk ledges free from dust.

V. He shall scrub all floors, halls, and stairways three times each year, and oftener if necessary.

VI. During the winter vacation and in March he shall clean the windows and woodwork, and dust the walls.

VII. He shall keep the outbuildings neat and clean, scrubbing them once a month.

VIII. He shall make, as far as he can, slight repairs in and about the school building.

IX. He shall see that the doors and windows are securely fastened, and shall not allow boys to congregate on the school grounds out of school hours.

X. He shall assist the Superintendent and Principal in maintaining the regulations around the school premises and report promptly any violation of them.

XI. The school grounds shall be kept in order by the janitors during vacation the same as during the other months of the year.

XII. At the close of school in each year the rooms shall be put in order and all loose papers and other refuse matter be removed or destroyed.



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